

Sample Bespoke Course Overview (Course can be tailored to your specific requirements)

Team Leadership Skills

Suitability

- For team leaders who are new to management and team leadership.
- For team leaders who need to brush up on their skills in order to get the most from their team.
- For team leaders experiencing interpersonal conflict or who have other issues to resolve within their team.

Aims of the Course

- To introduce delegates to the key skills required to lead and motivate a team professionally.
- To understand how to develop and achieve optimum performance from your team.

Learning Outcomes

Delegates will learn how to:

- Identify the strengths and weaknesses of their natural leadership style.
- Consider their strengths and weaknesses as a decision maker.
- Understand the four key steps to building an effective team.
- Identify and practise using four different types of leadership behaviour.
- Get the most from the mix of personalities and skills within the team.
- Understand the keys to developing and strengthening the team over time.
- Set clear and focused objectives for individuals and the team as a whole.
- Understand how to motivate a team.
- Understand the importance of listening and perception in relation to effective team leadership.
- Use team meetings as a focus for practising effective leadership behaviour.

Outline Programme

- Introduction and Objectives.
- Understanding your natural leadership style.
- Understanding and balancing team roles and personalities when developing your team.
- Considering the Situational Leadership model and considering different leadership behaviours.
- Knowing how and when to adapt your style and behaviour to best suit a situation.
- Revealing how differing perceptions can impact on effective leadership and team motivation.
- Proving how clear and open communication can improve your ability to lead and motivate the team effectively.
- Adopting the right leadership behaviour (practical exercise).
- Discovering how others see you as a leader (use of video feedback optional).
- Developing and communicating team strategy and objectives.
- Breaking out of your own personal comfort zone and coming across with real impact as a leader.
- Understanding your strengths and weaknesses as a listener.
- Understanding the difference between motivating the team and motivating the individuals within it.
- Dealing with conflict calmly, fairly and confidently.
- Developing a personal leadership style action plan to put into practice straightaway.

Details

Duration; Normally one day (0930—1630 hrs)

Venue; Off site or office based.

Price; Between £950 and £1,200 + vat depending on delegate numbers.